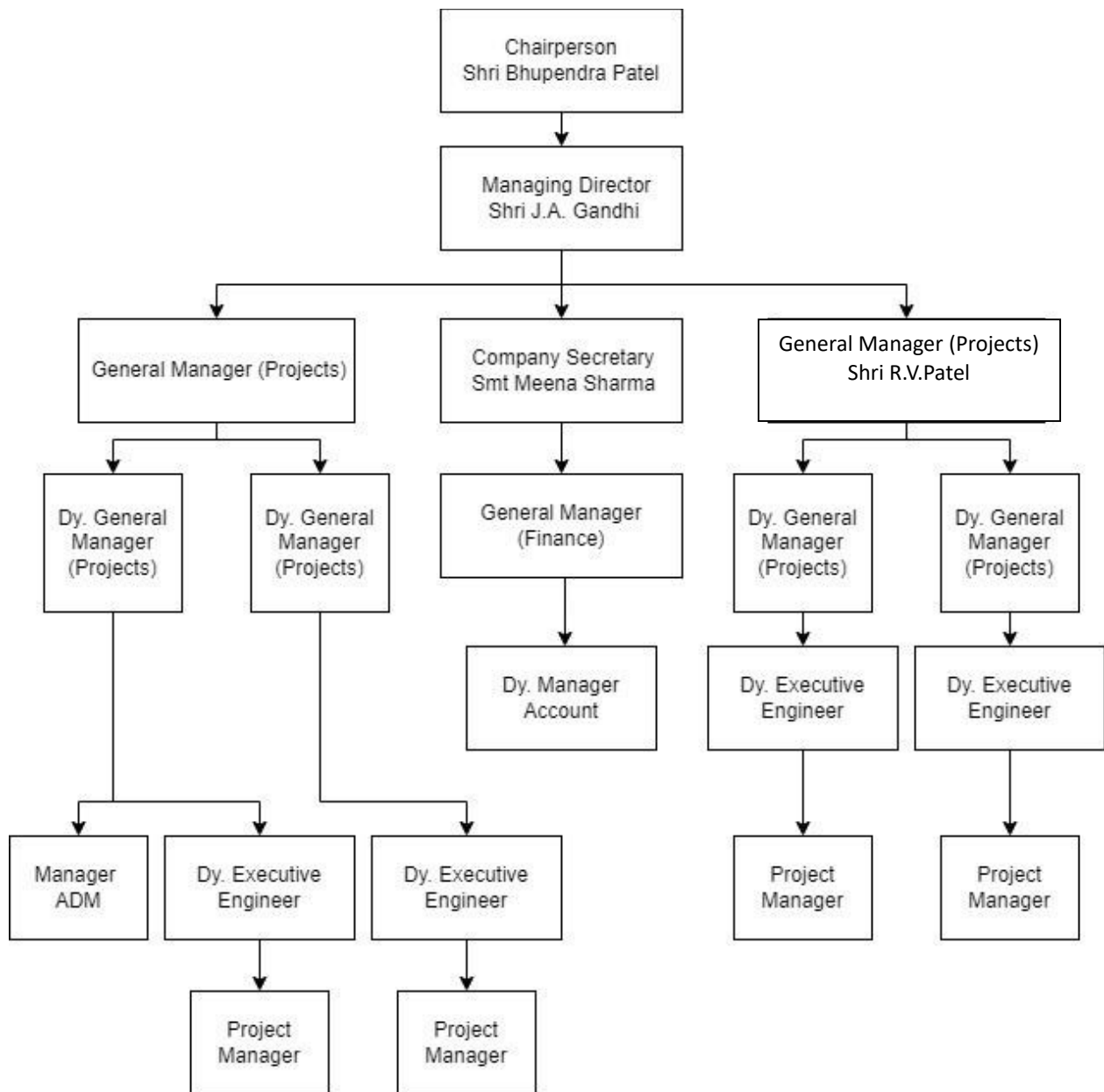


**MANUAL****1****: PARTICULARS OF ORGANIZATION, FUNCTIONS & DUTIES**

The Budget Allocation provided for GSRDC in R&B Department Budget book for year 2013-14 is as under;

2.1	<p><b>Objective of the Public Authority</b> of the Public Authority</p> <p>The objective of GSRDC is development of road infrastructure in state of Gujarat through Public Private Partnership.</p>
2.2	<p><b>Mission, vision statement</b> of the public authority</p> <ul style="list-style-type: none"> <li>• Identification of various schemes which can be implemented to leverage Government funds</li> <li>• Development of roads infrastructure through Private Sector Participation within framework of GID Act 1999</li> <li>• To develop road infrastructure through various modes of Public Private Partnership.</li> </ul>
2.3	<p><b>Brief history</b> of the public authority and context of its formation</p> <p>GSRDC is incorporated in May 1999 as a limited company registered under the Companies Act 1956. Government of Gujarat owns entire share capital of GSRDC. The State Government had formed this entity to leverage the funds for development of road infrastructure.</p>
2.4	<p><b>Duties of the Public Authority</b></p> <p>Development of Road Infrastructure through Private Sector participation within ambit of GID Act 1999.</p>
2.5	<p><b>Main Activities/Functions</b> of the Public Authority</p> <p><b>Functions of GSRDC :</b></p> <ul style="list-style-type: none"> <li>• Identification of projects that can be developed through Private Sector Participation</li> <li>• Undertake feasibility studies for identified projects</li> <li>• Finalisation of Project development parameters</li> <li>• Preparation of Project Reports, Concession Agreements for approval under GID Act 1999</li> <li>• Obtaining approval of Government and GIDB for undertaking project development</li> <li>• Tendering as per GID Act 1999</li> <li>• Selection of BoT operators for Project development</li> <li>• Implementation and monitoring of Project</li> <li>• Any other works directed by Government from time to time</li> </ul>
2.6	<p><b>List of Services being Provided by the Public Authority with a Brief Write-Up on them</b></p> <p>The following shows the services in the department :</p> <ul style="list-style-type: none"> <li>• Planning for roads development on Private Sector Participation</li> <li>• Implementation of the project awarded to GSRDC</li> <li>• Monitoring of works being executed under the purview of GSRDC.</li> </ul>
2.7	<p><b>Organizational Structure Diagram at various levels</b> namely Board of Directors, Employees (Whichever is Applicable)</p> <p>GSRDC is headed by the Board of Directors. All Directors except Managing Director are non-executive. State Government appoints the Directors. Managing Director is administrative and technical head and reports to the Chairman.</p>



2.10	<p><b>Mechanism Available</b> for Monitoring the Service Delivery and Public Grievance Resolution</p> <p><b>Service Delivery:</b></p> <p>Independent consultants are appointed to measure quality of deliverable BoT operator are required to provide.</p> <p><b>Public Grievances :</b></p> <p><b>At office Level :</b></p> <p>Public relation officer is appointed at office. People having grievances / complaint can meet in person / sent their complaint to P.R.O who will address the issue in consultation with appropriate authority inform applicant the results accordingly.</p> <p><b>At project site of BoT Operator :</b></p> <p>Complaint registers are kept out site office / tollbooth where in people can register their complaint. Independent Consultant / Auditor are observing check on such register and if any complaint is received it is processed.</p>
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2.11	<p><b>Addresses of the Main Office and Other Offices at different Levels.</b> (Please Categorize the Addresses District Wise for Facilitating the Understanding by the User)</p> <p>GSRDC does not have any branch offices. It is operating from its registered office located on below mentioned address</p> <p>GSRDC Ltd, Gr Flr, Nirman Bhavan, Sec-10A, Gandhinagar-382010.</p>
2.12	<p><b>Morning Hours of the Office: 10:30 hours</b></p> <p><b>Closing Hours of the Office: 18:10 hours</b></p>