

## MANUAL 5 : RULES, REGULATIONS, INSTRUCTIONS, MANUAL & RECORDS, FOR DISCHARGING FUNCTIONS

5.1 Please provide list of rules, regulations, instructions, manual & records, held by public authority or under its control or used by its employees for discharging functions as per the following format. This format has to be filled for each type of document.

&bull;	Name / Title of the document	Memorandum and Articles of Association	Type of the document	Regulations				
			choose one of the types give below, (Rules, Regulations, Instructions, Manual, Records, Others)					
<b>Brief Write-up on the Document</b>								
This documents deals with the powers of the company, business of the company and regulations of operations of the company.								
<b>From where one can get a copy of rules, regulation, instructions, manual and records</b>			<b>Address :</b> GSRDC Ltd,Gr Flr, Nirman Bhavan, Sec-10A, Gandhinagar.					
			<table border="1"> <tr> <td><b>Telephone No. :</b>079 2325291215</td> </tr> <tr> <td><b>Fax :</b> 079 23252090</td> </tr> <tr> <td><b>Email :</b> info@gsrdc.com</td> </tr> <tr> <td><b>Others :</b> 079 2325291215</td> </tr> </table>		<b>Telephone No. :</b> 079 2325291215	<b>Fax :</b> 079 23252090	<b>Email :</b> info@gsrdc.com	<b>Others :</b> 079 2325291215
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<b>Others :</b> 079 2325291215								
Others:								
Fee charged by the department for a copy of rules, regulations, instructions, manual and records (if any) As prescribed by the Government			(Actual Cost Rs. 115 per copy)					

&bull;	Name / Title of the document	Accounts Manual	Type of the document	Rules				
			choose one of the types give below, ( <b>Rules, Regulations, Instructions, Manual, Records, Others</b> )					
<b>Brief Write-up on the Document</b>								
This booklet describes in detail, all basic accounts and financial rules pertaining to the operations of GSRDC.								
<b>From where one can get a copy of rules, regulation, instructions, manual and records</b>			<b>Address :</b> GSRDC Ltd,Gr Flr, Nirman Bhavan, Sec-10A, Gandhinagar.					
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Others:								
Fee charged by the department for a copy of rules, regulations, instructions, manual and records (if any) As prescribed by the Government		(Actual Cost Rs. 290 per copy)						
&bull;	Name / Title of the document	GID Act 1999	Type of the document	Rules, Regulation				
			choose one of the types give below, <b>(Rules, Regulations, Instructions, Manual, Records, Others)</b>					
<b>Brief Write-up on the Document</b>								
GID Act 1999 provides from work for participation of persons other then State Government in development of Road infrastructure.								
<b>From where one can get a copy of rules, regulation, instructions, manual and records</b>			<b>Address :</b> GSRDC Ltd,Gr Flr, Nirman Bhavan, Sec-10A, Gandhinagar.					
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<b>Others :</b> 079 2325291215								
Others:								
Fee charged by the department for a copy of rules, regulations, instructions, manual and records (if any) As prescribed by the Government		(Zerox Cost Rs.44 per copy)						